

## **Complaint Registration**

Complaints shall be made as soon as the facts regarding the complaint became known but no later than 90 days from that date. The contestant shall sign and date this written statement with all of the following information.

## **SECTION 1: Contact Information**

Complainant Name:	Operator Name:	Operator No:
Address:	Address:	
Phone:	Phone:	
Cell:	Cell:	
E-mail Address:	E-mail Address:	

## SECTION 2: Details of Complaint

Please provide details of the issue(s) reported against the above operator, including the date of the issues and evidence for the complaint:

**Complainant Signature** 

Date

For Office Use Only:

Complaint Received by:	Complaint Received:
Investigated by:	Investigation started:
Complaint investigation details:	
	l
Date Complaint Closed:	Date Outcome Sent to Complainant:

Last Reviewed: 10 Jan 2024 F-EN-113	Complaint Registration	© 2024 TCO Cert	Page <b>1</b> of <b>1</b>
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